

**Village Charter Academy  
Board minutes  
January 25, 2020@ 9:00 a.m.  
Village Charter Academy, Room 12  
7357 Jordan Ave. Canoga Park, CA, 91303  
Village Charter Academy Vision Statement**

**I. Call To Order**

**II. Roll Call**

|                        | Present | Absent |
|------------------------|---------|--------|
| Diane Pritchard        | X       | _____  |
| Michael Heatherton     | X       | _____  |
| Cheryl Sanders         | X       | _____  |
| Susan Pritchard-Musone | X       | _____  |
| Elayne Berg-Wilion     | X       | _____  |
| Jirusha Lopez          | X       | _____  |
| Brandee Hemmer         | _____   | X      |

**III. Public Comment-** No public comments

**IV. Approval Of Minutes:** Motion to approve minutes from December 7, 2019 by Heatherton, 2nd by Sanders, passed unanimously.

|                        | Yes | NO    |
|------------------------|-----|-------|
| Diane Pritchard        | X   | _____ |
| Susan Pritchard-Musone | X   | _____ |
| Jirusha Lopez          | X   | _____ |
| Elayne Berg- Wilion    | X   | _____ |
| Michael Heatherton     | X   | _____ |
| Cheryl Sanders         | X   | _____ |

**V. Reports/Updates-**

1. Academic Excellence- Meeting Postponed
2. Community Partnership- Meeting Postponed
3. Fiscal Advisory- Committee approved Fiscal Report to present to the board
4. Directors Reports
  - i. Operations
    - a. Enrollment- 270, SED 85%, EL 31%, SPED 17%
    - b. Facilities-No updates
    - c. Calendar/School Activities- Board was updated on School Calendar events
  - ii Academics- WASC Visit March 29-April 1
    - a. Professional Development-SPED to LACOE for training on English Learners with disabilities, ART Trek is coming on February 14th
    - b. School-Wide Reports/Sub-Group Academic Report- Board was updated on the California Dashboard
  - iii Intervention
    - a. SPED/RTI- 42 active IEPs, Working on LACOE SELPA application
    - b. Leadership- Service Project for January- Blankets or Love for homeless pets

**VI. LAUSD Updates and Compliance**

1. Board was updated on the 19-20 Oversight visit on January 15th

**VII. Policy Review, Agenda Items for Discussion and Possible Action**

1. Motion to approve revised Federal Addendum by Lopez, 2nd by Heatherton, passed unanimously.

|                        | Yes | NO    |
|------------------------|-----|-------|
| Diane Pritchard        | X   | _____ |
| Susan Pritchard-Musone | X   | _____ |
| Jirusha Lopez          | X   | _____ |
| Elayne Berg- Wilion    | X   | _____ |
| Michael Heatherton     | X   | _____ |
| Cheryl Sanders         | X   | _____ |

2. Motion to approve revised Food Policy by Heatherton, 2nd by Pritchard Musone, passed unanimously.

|                        | Yes | NO    |
|------------------------|-----|-------|
| Diane Pritchard        | X   | _____ |
| Susan Pritchard-Musone | X   | _____ |
| Jirusha Lopez          | X   | _____ |
| Elayne Berg- Wilion    | X   | _____ |
| Michael Heatherton     | X   | _____ |
| Cheryl Sanders         | X   | _____ |

3. Motion to approve School Accountability Report Card (SARC) by Pritchard, 2nd by Heatherton , passed unanimously

|                        | Yes | NO    |
|------------------------|-----|-------|
| Diane Pritchard        | X   | _____ |
| Susan Pritchard-Musone | X   | _____ |
| Jirusha Lopez          | X   | _____ |
| Elayne Berg- Wilion    | X   | _____ |
| Michael Heatherton     | X   | _____ |
| Cheryl Sanders         | X   | _____ |

4. Board Discussed the Village Charter Strategic Plan and will continue the discussion in February 22nd.

**VIII. Budget Report**

1. Budget Presentation by Ed Tec.
  - a. Motion to approve budget presentation, check register, credit card expenditures and bank reconciliation by Pritchard, 2nd by Sanders, passed unanimously.

|                        | Yes | NO |
|------------------------|-----|----|
| Diane Pritchard        | X   |    |
| Susan Pritchard-Musone | X   |    |
| Jirusha Lopez          | X   |    |
| Elayne Berg- Wilion    | X   |    |
| Michael Heatherton     | X   |    |
| Cheryl Sanders         | X   |    |

b. Motion to approve 18-19 Final Audit by Pritchard-Musone, 2nd by Berg-Wilion, passed unanimously.

|                        | Yes | NO |
|------------------------|-----|----|
| Diane Pritchard        | X   |    |
| Susan Pritchard-Musone | X   |    |
| Jirusha Lopez          | X   |    |
| Elayne Berg- Wilion    | X   |    |
| Michael Heatherton     | X   |    |
| Cheryl Sanders         | X   |    |

**Motion to adjourn meeting by Berg-Wilion, 2nd Heatherton, passed unanimously.**

|                        | Yes | NO |
|------------------------|-----|----|
| Diane Pritchard        | X   |    |
| Susan Pritchard-Musone | X   |    |
| Jirusha Lopez          | X   |    |
| Elayne Berg- Wilion    | X   |    |
| Michael Heatherton     | X   |    |
| Cheryl Sanders         | X   |    |

**Meeting adjournment**